



Santa Clarita's Literacy and Arts Festival

Vendor/Participant Application

December 3, 2011 - 10:00am – 3:00pm Newhall Park, Newhall, CA
24933 Newhall Ave., Newhall, 91321

Thank you for participating in the Santa Clarita Literacy and Arts Festival at Newhall Park.
Please provide the information requested below.

Organization/Vendor Name: _____

Address (street, city, state, zip): _____

Organization/Vendor Contact: _____ Phone Number: _____

Vendor/Contact's Email Address: _____

Please describe the goods and/or services your organization will provide:

Each booth will be given an 8ft table and 2 chairs. Each space will be 10ft x 10ft.

Do you need electricity? (please circle) Yes No

Please review the event guidelines below.

SetUp

Setup is from 6am to 9am the day of the event. Please allow enough time to have your display or booth set up and staffed by nine. **You will not be allowed to unload on park grounds after 9:00 am.**

Vehicles

Vehicles are not allowed on the park grounds except to deliver products or displays during setup and tear down times. Vehicles must be off the grounds once products and displays are delivered. Driving areas will be clearly marked at the event location. To help ensure the event starts on time, **all vehicles must be off the grounds by 9:00am and are not allowed back on the grounds until 4pm.**

All Vendors Excluding Food Vendors

Each organization/vendor is required to have an activity or give-away that supports the Literacy and Arts theme.

Cancellation A two-week written notice is required for cancellations. There will be a \$25.00 cancellation fee. \$50.00 if notice is less than two weeks.

Clean Up

Participants are responsible for cleaning their area. All displays must be removed from the grounds the day of the event.

WE HEREBY AGREE TO: Abide by the guidelines as set forth by the **SCV Education Foundation**, and to defend, indemnify, and hold harmless the **City of Santa Clarita**, and their agents, officers, and employees, and each of them, from and against any and all losses, costs, expenses including attorney's fees, claims, liabilities, actions, or damages, including liability for injuries to persons or damage to property of third persons arising out of or in any way connected with (a) the conducting or operation of Licensee's business on the subject premises during the term of this License, or (b) the construction or the removal of any facilities or improvements on the subject premises during the term of this License. The undersigned, in performing as specified in the Agreement, shall act as an independent contractor and shall have control of all work and the manner in which it is performed. This is not an exclusive agreement, and other parties may provide similar services or attractions.

WE UNDERSTAND: Neither the **SCV Education Foundation** nor **City of Santa Clarita** warrants or represents the activity area to be safe, healthful, or suited to the licensing purpose, nor will they be responsible for loss or damage to Licensee's property stored at William S. Hart Park. The **SCV Education Foundation** and **City of Santa Clarita** assumes no responsibility for setting up or maintaining the project. The undersigned Business/Organization assumes the full and complete risk of injuries to persons or property arising from use of their activity area. Deviation from the activity described on this form could cause the, **SCV Education Foundation** and **City of Santa Clarita** to cancel our space allocation. We will notify the **SCV Education Foundation** immediately of any cancellation or change in our activity as stated above.

Please mail application with payment of \$175.00 by November 7th to:

SCV Education Foundation
Attention: Literacy Festival
P.O. Box 221295, Newhall, CA 91322-1295
Phone: (661) 414-4465
scvliteracyartsfestival@gmail.com



Signature _____ Title _____ Date _____